



# ELIMINATION 8

ANGOLA • BOTSWANA • MOZAMBIQUE • NAMIBIA  
SOUTH AFRICA • SWAZILAND • ZAMBIA • ZIMBABWE

## CALL FOR EXPRESSION OF INTEREST

**REFERENCE NUMBER:** EOI-E8-SURV-001-2017

**DESCRIPTION:**

- 1. DEVELOPMENT AND MANAGEMENT OF A MALARIA MICROSCOPY REGIONAL SLIDE BANK FOR THE ELIMINATION 8 COUNTRIES;**
- 2. SPECIALISED TESTING TRAINING;**
- 3. TRAINING OF TRAININERS IN MALARIA DIAGNOSTICS.**

**Issuance Date:** 27<sup>th</sup> April 2017

**Closing/Submission Date:** 5<sup>th</sup> May 2017

## 1. OBJECTIVES AND SCOPE

The E8 Secretariat is a Principal Recipient (PR) of the Global Fund Against Aids, TB and Malaria (GFATM) in Southern Africa for Malaria Elimination. The E8 Secretariat is responsible for the financial and programmatic management of the grant, as well as the procurement of health and non-health products and services. With a presence in eight (8) SADC countries, the E8 Secretariat seeks to hire the services of organisations for the following:

Lots	Description of Services
Lot 1	Development and management of a Malaria Microscopy Regional Slide Bank for the E8 countries, namely, Angola, Botswana, Mozambique, Namibia, South Africa, Swaziland, Zambia, and Zimbabwe
Lot 2	Specialised Testing Training in Nucleic Acid amplification testing (NAATs).
Lot 3	Training of Trainers in Malaria Diagnostics

### Summary of Tasks:

**Lot 1:** Establish and operate a Malaria Microscopy Slide Bank Facility adequate in size to meet the needs of the E8 region as per international standards.

The scope of work (SoW) involves:

- a. Sample collection, blood film preparation, staining, cover slipping, validation of the slide results and storage of stained slides. Also species confirmation using standard Polymerase Chain Reaction (PCR).
- b. Species confirmation using standard Polymerase Chain Reaction (PCR). Blood collection, blood film preparation and staining of the slides may be done in other countries/ regions where certain malaria species are found
- c. Maintain a pool of adequate and competent personnel and establish a quality management system as per international ISO standards to run the slide bank.

The contractor should ideally be an organisation having a functional malaria microscopy laboratory preferably accredited to the relevant ISO standard or at an advanced stage of seeking ISO accreditation.

**Lot 2:** Assessment of laboratory capacity to perform the desired Nucleic Acid amplification tests (NAATs) methods, developing training plans and training and mentoring laboratory personnel in the E8 region on NAAT methods. The NAAT methods include, but are not limited to, nested PCR, Multiplex PCR, Quantitative PCR, LAMP and nucleic acid sequence-based amplification techniques.

The successful institution should have good laboratory facilities with adequate equipment and supplies to host theory and practical NAAT method trainings as per WHO standard operating procedures.

**Lot 3:** Develop and deliver three competency based five-day training of trainers (TOT) to a group of 60 trainers –representatives of laboratory personnel in the E8 region.

The scope of work involves developing curriculum/training modules/ training programmes in appropriate use of malaria rapid diagnostic tests (RDTs), basics of malaria case management, basic malaria microscopy, basic PCR and Quality assurance. The SoW will include, but is not limited to:

- ✓ Conducting Training needs assessment
- ✓ Curriculum development and training program development
- ✓ Evaluating training programmes
- ✓ Organizing and conducting trainings of trainers
- ✓ Training basics and methodologies

Based on this EOI, the E8 Secretariat will short-list contractors, who will then be invited to submit their proposals through a Request for Proposal process.

The E8 Secretariat will select contractors based on an Evaluation Process through a Request for Proposal process.

## 2. SPECIAL PROCUREMENT CONDITIONS AND ADDITIONAL INFORMATION

The E8 Secretariat now invites eligible organisations to express their interest in providing the services. Interested organisations must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff etc.).

In order to be consider as a potential contractor, interested organisations **should** submit their Expression of Interest including the following information:

- Signed Application Submission Form (Annex 1)
- Brief presentation of your company/organization including number of staff, turnover, years in business
- Reference list demonstrating your qualifications for participating in this possible upcoming bidding process
- Contact information (full name and address, country, telephone numbers, email address, website (if any) and contact person)

**Applicants can apply for one, several or for all lots. A separate application must be submitted for each lot.**

Expressions of Interest and accompanying documents must be received by the E8 Secretariat **no later than Close of Business COB on 5<sup>th</sup> May 2017**. The deadline for short-listed suppliers to submit their proposals will be indicated in the bidding document to be issued to them.

Expressions of Interest can be hand-delivered, couriered or e-mailed to the contact address below. Please indicate Ref No: **EOI-E8-SURV-001-2017** on all submissions.

This Call for Expressions of Interest does not constitute a solicitation. The E8 Secretariat reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. The E8 Secretariat also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of solicitation documents when issued. The request for proposal and any subsequent contract will be issued in accordance with the rules and procedures of the E8 Secretariat.

### **3. E8 SECRETARIAT CONTACT INFORMATION**

Elimination 8 Initiative Secretariat  
Channel Life Towers, 1<sup>st</sup> Floor  
39 Post Mall Street  
Windhoek, Namibia

Email: [procurement@elimination8.org](mailto:procurement@elimination8.org)

**ANNEX – 1**

**Application Submission Form**

*(to be printed on company letterhead, signed, dated and stamped)*

Date: [insert day, month, year]

**REF: EOI-E8-SURV-01-2017**

To: **E8 Secretariat**  
**Channel Life Towers, First Floor**  
**39 Post Mall Street**  
**Windhoek, Namibia**

We, the undersigned, apply to be prequalified for the referenced EOI and declare that:

- (a) We have examined and have no reservations to the prequalification application, including any Addendum (or Addenda to same effect), issued by the E8 Secretariat in accordance with instructions to applicants.
- (b) We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any application that you may receive nor to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
- (c) We are not associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the E8 Secretariat to provide any services for the preparation of the terms of reference and other documents to be used for the services to be procured.
- (d) *All the information and statements made in this EOI are true and we accept that any misrepresentation contained in it may lead to our disqualification;*
- (e) We are currently not on the removed or suspended vendor list of the Global Fund, United Nations agencies, SADC Secretariat or other such lists of other similar organisations, nor are we associated with, any company or individual appearing on the World Bank’s Listings of Ineligible Firm and Individuals or World Bank’s Corporate Procurement Listing of Non-Responsible Vendors or in a “UN Ineligibility List” or declared as ineligible by other international donor organisations;
- (f) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and we do not employ, nor anticipate employing, any person who is or was recently employed by the E8 Secretariat.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Contact Details:

*[Please mark this letter with your corporate seal, if available]*